

Dep Memo. 122500/292/17

9/11/2017

No. F&PO(A5)/2017/12038.

CHANDIGARH ADMINISTRATION
FINANCE DEPARTMENT
(ACCOUNTS BRANCH)

0172-2740346
E-mail: fpo-chd@nic.in

CS

Chandigarh Dated, the 27/11/17

To

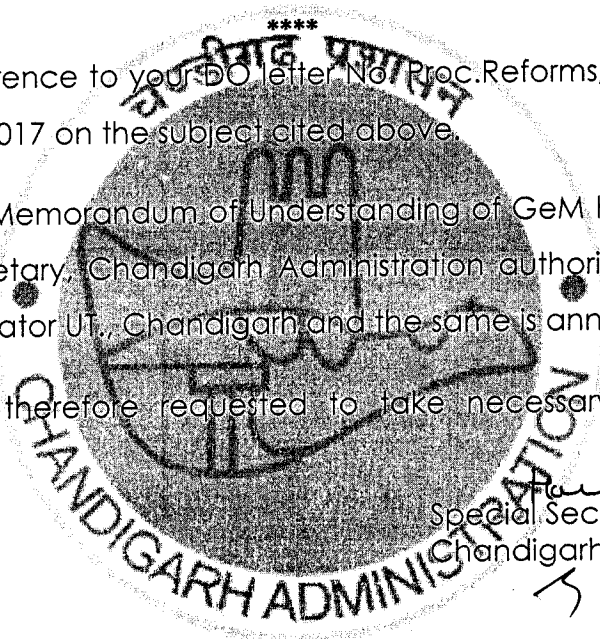
Ms. Rita Teotia, IAS
Commerce Secretary,
Government of India,
New Delhi-110011.

Subject: Regarding Draft Memorandum of Understanding of GeM

Reference to your DO letter No. Proc.Reforms/ 17/MoU/20147-Rnl dated 07.06.2017 on the subject cited above.

The Memorandum of Understanding of GeM has been signed by Finance Secretary, Chandigarh Administration authorized signatory of the H.E. Administrator UT, Chandigarh and the same is annexed herewith.

It is therefore requested to take necessary action in the matter.



Special Secretary Finance
Chandigarh Administration.

Sub 16/11/17
P.S to CEO(GeM)

just landed in CS office

CS - in meeting

9.11.17
P.S to CS

CEO, GeM

DCEO (MB)

Pl. finalise
15/11/17

अपर सी.ई.ओ. (जेम) (एस.के.) का कार्यालय
Office of Addl. CEO (GeM) (SK)
सं./No. 63
दिनांक/Date 15/11/17

A.C.T.O.

DELUX BUILDING, UT SECRETARIAT, SECTOR-9, CHANDIGARH.



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into on the 16th day of NOV 2017 on behalf of President of India represented by Government eMarketplace (GeM), Department of Commerce, Ministry of Commerce & Industries, Government of India, and acting through CEO, GeM which expression shall unless it be repugnant to the subject or context thereof, include its successors and assigns, of the FIRST PART:

AND

Chandigarh Administration represented by Advisor to the Administrator and acting through Finance Secretary (hereinafter referred to as Chandigarh Administration) which expression shall unless it be repugnant to the subject or context thereof, include its successors and assigns, of the SECOND PART
Government eMarketplace (GeM), Department of commerce and the Chandigarh Administration are herein also referred to collectively as the "parties" and individually as the "Party"

Preamble :-

Procurement of goods and services in right quantity, or right quality, at right time, at right price and from right source is a very important function for any State Government and is required for effective implementation of any Government Scheme. Given the fact that the current procurement methods of public institutions are outdated and suffer from lack of adequate transparency and accountability besides being extremely cumbersome and time-consuming, there is a need to usher in structural changes to the entire procurement machinery of the Government. Government eMarketplace set up by Department of Commerce, Government of India is a state-of-the-art public procurement platform that has used technology to remove entry barriers for bonafide sellers and has created a vibrant e-marketplace with a wide range of goods and services. Completely online pre-contract and post –contract management alongwith digital and time bound payment of GeM, has resulted in significant reduction in prices of goods and services. The total value of procurement of both Central and State Government organizations being upwards of Rs. 5 Lakh Core, GeM has a potential to save more than Rs. 50,000 Crore per annum to the Government.

Both the Parties have entered into a bipartite of MoU in order to enable the Chandigarh Administration to make use of GeM for procurement of both goods and services.

NOW IT IS HEREBY AGREED BY AND AMONG THE PARTIES
HERETO AS FOLLOWS:-

1. Obligations/Commitments:

1.1 The Government of India to take following measures:

- a) Facilitating Chandigarh Administration to onboard GeM
- b) Integration of GeM system with the Chandigarh Administration Treasury/payment system in order to facilitate online and time bound payment of suppliers/service providers.
- c) Facilitate Chandigarh Administration to impart training to its official on the use of GeM.

1.2 The Chandigarh Administration to take the following measures:-


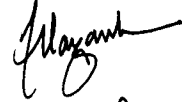

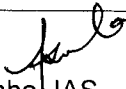
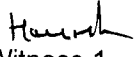
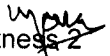
- a) Make changes to the procurement Rules of the Chandigarh Administration in line with Rule 149 of the General Financial Rules, 2017 of the Government of India.
- b) The procurement rules/procedures of the Chandigarh Administration shall be amended in such a way that, to the maximum extent possible, they shall be in sync with the procurement rules/procedures of the Government of India.
- c) Facilitate registration on GeM of maximum number of suppliers & service providers located within the geographical limits of the Chandigarh Administration.
- d) Organize GeM user training to its officers and staff in its own premises.
- e) Depute technical team well versed with the State Government Treasury/ Payment system to interact with the GeM team for integration of the two system.
- f) Ensure immediate issuance of Provisional Receipt Certificate (PRC) upon receipt of good/services and Consignee's Receipt cum Acceptance Certificate (CRAC) within 10 days of issuance of PRC, by the consignee.
- g) Ensure payment to vendors /service providers within 10 days of issue of CRAC by issue of necessary order/notification (Model OM issued by DoE, MoF, GOI is annexed as Annexure A).
- h) Till integration of State Treasury with GeM is completed and a PFMS like system is simulated, a special payment system shall be devised. To this effect, the State Government nodal agency shall open a new non-operative current/saving/liquid term account (to be named as State GeM Pool account) in any of the GeM associate banks. Or else, the individual State Government buyers can also open separate GeM Pool accounts to collect advance payment from buyers and transfer to supplier account upon receipt of payment instruction to banker through GeM portal. Detailed process is provided in Annex B (enclosed).

2. **Termination clause:-** Each Party shall have the right to terminate the Memorandum of Understanding by giving (three) – months' written notice in writing to the other party at any time. If the Memorandum of Understanding is terminated by either party, steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress.

3. **Amendment Clauses:-** The Memorandum of Understanding may be modified or amended by written agreement between the parties.

It is hereby agreed that this signed MoU can be put in the public domain by any of the signatories.

In Witness, where of the parties hereto have executed these presents the day, month and year first herein above written.

<p>Signed and delivered by (on behalf of Gem, Govt. of India)</p>  <p>Radha Chauahan, IAS, C.E.O., GeM, Govt. of India, Ministry of Commerce and Industries, Department of Commerce, New Delhi.</p>	<p>In the presence of</p> <p>Witness 1  Signatures Name MAYANK BISHR Designation DCEO Address GeM - SPV, Teenan Tara Building 5-Sansad Marg New Delhi - 110001</p> <p>Witness 2  Signatures Name S SURESH KUMAR Designation Addl. CEO, GeM Address</p>
<p> A.K. Sinha, IAS Finance Secretary, U.T. Secretariat, Sector 9-D, Chandigarh Administration</p>	<p>In the presence of</p> <p>Witness 1  Sh. Harish Nayar, IAS Special Secretary Finance, U.T. Secretariat, Sector 9-D, Chandigarh Administration.</p> <p>Witness 2  Sh. Jasbir Singh, Finance & Planning Officer, U.T. Secretariat, Sector 9-D, Chandigarh Administration.</p>