

To

The Chief Executive Officer,
GeM SPV,
New Delhi.

SUB. Approval of Catalogs paired/created by our authorised sellers on GeM Portal and maintaining the sanity on GeM in respect of catalogs/technical data and authorised sellers.

Dear Sir/Madam,

In subject matter we undertake as under:

1. It is obligatory on our part to share the list of authorised sellers having authorization to sell products manufactured by the OEM in open market for different product categories across the country.
2. We will try to bring maximum number of Sellers(authorised by us for doing business in open market for specific product category) on GeM portal. We will also put our best effort in ensuring that all such registered Sellers have also paired all the catalogs uploaded by us on the GeM Portal.
3. It is obligatory on our part to ensure sanity of our brand's Catalogs in GeM all the time. We will ensure that Catalogs of obsolete model or end of the life product including critical components fitted therein are not uploaded on GeM portal. We are duty bound to collaborate with GeM as a partner to keep specification of category updated all the time in line with global trend and technological up-gradation in product line of the category.
4. We will put our best efforts for availability of authorised sellers across the country with their active catalogs on GeM Portal market place all the time.
5. We will keep GeM informed/updated about any changes in our authorised Sellers base. This intimation will be given by us within Seven Days of such addition /deletion at our end. We understand that failure to intimate GeM will be construed as breach of trust.
6. We undertake to strengthen authorised Sellers base of our own in case of absence/thin presence of authorised Seller in particular geographical region of the country. We will also undertake this exercise whenever GeM authority suggest to do so with their input.

Signed by authorised signatory.

OEM's Seal