

## MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING is entered into on the **31.7.2020** on behalf of the **President of India** represented by **Government eMarketplace (GeM), Department of Commerce, Ministry of Commerce & Industries, Government of India**, and acting through **Shri Deepak Kapoor, IA&AS, Addl. Chief Executive Officer, Government eMarketplace** which expression shall unless it be repugnant to the subject or context thereof, include its successors and assigns, of the **FIRST PART**:

AND

**Government of Goa** represented by **Shri. Puneet Kumar Goel, IAS, Principal Secretary (Finance)** and acting through the **Governor, Government of Goa** which expression shall unless it be repugnant to the subject or context thereof, include its successors and assigns, of the **SECOND PART**

**Government eMarketplace (GeM), Department of Commerce and the Government of Goa** are herein also referred to collectively as the "Parties" and individually as the "Party"

### **Preamble:**

Procurement of goods and services in right quantity, of right quality, at right time, at right price and from right source is a very important function for any State Government and is required for effective implementation of any Government scheme. Given the fact that the current procurement methods of public institutions are outdated and suffer from lack of adequate transparency and accountability besides being extremely cumbersome and time-consuming, there is a need to usher in structural changes to the entire procurement machinery of the Government. **Government eMarketplace (GeM)** set up by Department of Commerce, Government of India is a state-of-the-art public procurement platform that has used technology to remove entry barriers for *bonafide* sellers and has created a vibrant e-marketplace with a wide range of goods and services. Completely *online* pre-contract and post-contract management along with digital and time-bound payment on GeM, has resulted in significant reduction in prices of goods and services. The total value of procurement of both Central and State Government organizations being upwards of Rs five lakh Crore, GeM has a potential to save more than Rs fifty thousand Crore *per annum* to the Government.

Both the Parties have entered into a *bipartite* MEMORANDUM OF UNDERSTANDING in order to enable the **Government of Goa** to make use of GeM for procurement of both goods and services.

NOW IT IS HEREBY AGREED BY AND AMONG THE PARTIES HERETO AS FOLLOWS:



1. Obligations/Commitments:

1.1 The Government of India to take following measures:

- a) Facilitating Government of Goa to on board GeM,
- b) Integration of GeM system with the Government of Goa Treasury/payment system in order to facilitate *online* and time-bound payment to suppliers/service providers; &
- c) Facilitate Government of Goa to impart training to its officials on the use of GeM.

1.2 The Government of Goa to take the following measures:

- a) Make changes to the procurement rules of the Government of Goa, in line with Rule 149 of General Financial Rules, 2017 of the Government of India,
- b) The procurement rules/procedures of the Government of Goa shall be amended in such a way that, to the maximum extent possible, they shall be in *sync* with the procurement rules/procedures of the Government of India,
- c) Facilitate registration on GeM of maximum number of suppliers & service providers located within the geographical limits of the State of Goa,
- d) Organize GeM user training to its officers and staff in its own premises,
- e) Depute technical team well versed with the State Government Treasury/Payment system to interact with the GeM team for integration of the two systems,
- f) Ensure immediate issuance of Provisional Receipt Certificate (PRC) upon receipt of goods/services and Consignee's Receipt-cum-Acceptance Certificate (CRAC) within ten (10) days of issuance of PRC, by the Consignee,
- g) Ensure payment to vendors/service providers within ten (10) days of issue of CRAC by issue of necessary order/notification (Model Office Memorandum issued by Department of Expenditure, Government of India is annexed as **Annexure-A**); &
- h) Till integration of State Treasury with GeM is completed and a PFMS-like system is simulated, a special payment system shall be devised. To this effect, the State Government nodal agency shall open a new non-operative current/saving / liquid-term account (to be named as State GeM Pool Account) in any of the GeM associate Banks. Or else, the individual State Government buyers can also open separate GeM Pool Accounts to collect advance payment from buyer and transfer to supplier account upon receipt of payment instruction to banker through GeM portal. (Detailed process is provided in **Annexure B**).

2. Termination clause:

Each Party shall have the right to terminate the MEMORANDUM OF UNDERSTANDING by giving three (03) months' written notice in writing to the other Party at any time. If the MEMORANDUM OF UNDERSTANDING is



terminated by either Party, steps shall be taken to ensure that the termination does not affect any prior obligation, project or activity already in progress.

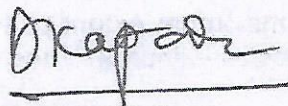
**3. Amendment clause:**

The MEMORANDUM OF UNDERSTANDING may be modified or amended by written agreement between the Parties.

It is hereby agreed that this signed MEMORANDUM OF UNDERSTANDING can be put in the public domain by any of the signatories.

IN WITNESS, whereof the parties hereto have executed these presents the day, month and year first herein above written.

SIGNED AND DELIVERED BY  
(on behalf of GeM, Govt of India)



Shri Deepak Kapoor, IA&AS  
Addl Chief Executive Officer,  
(GeM)

Jeevan Tara Building,  
5-Sansad Marg,  
New Delhi- 110 001

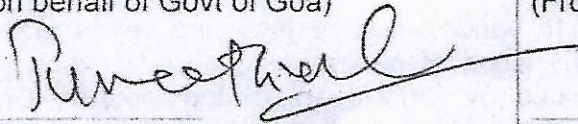
In the presence of  
Witness 1  
(From Government eMarketplace)



Shri Deepesh Gehlot  
Director(GeM)

Jeevan Tara Building,  
5-Sansad Marg,  
New Delhi-110001

SIGNED AND DELIVERED BY  
(on behalf of Govt of Goa)



Shri Puneet Kumar Goel, IAS  
Principal Secretary (Finance),  
Government of Goa

Secretariat,  
Porvorim Goa -403 521

Witness 2  
(From Govt of Goa )



Shri Sunil Masurkar,  
Additional Secretary (Finance),  
Government of Goa

Secretariat  
Porvorim Goa -403 521.