

## **VENDOR ASSESSMENT FOR CARTRIDGE/ CONSUMABLE**

**OEM Cartridge / consumables** - OEM Cartridge is the cartridge having the brand of the respective printer OEM.

**Compatible Cartridge/ Consumable** - Compatible Cartridge is the cartridge having the brand different than the respective printer brand or is manufactured by an entity other than OEM of the printer and is meant to fit in a particular printer for replacing OEM Cartridges.

**Mandatory requirements for both OEM and Compatible Cartridge /Consumable are as follows:**

- 1) Government authorized space/industrial space- manufacturing unit address proof
- 2) GSTIN and PAN
- 3) Declaration of debarred or blacklisted
- 4) Manufacturing process flow chart
- 5) Monthly manufacturing capacity and capacity utilization
- 6) Rejected material handling process along with possession of licenses/authorizations as per the State/Central Govt. including the EPR
- 7) Product Warranty

**Minimum Manufacturing Process and machineries required:**

<b>Process</b>	<b>Machines</b>
Assembly and Tonner Filling	Tonner Filling Machine
	Assembly Line
Packaging Process	Punch Sealer Machine
	Box Pasting Machine
	Suitable packaging arrangement of individual cartridge to sustain shock/sudden drop and vibration during transportation
FQC	Digital Weighing Scale
	Printers for Testing
	Final Print quality Check
	Densitometer

In addition to the above mentioned processes and machines, the standard quality checks at each stage of production including IQC of the Raw Material, In-process quality check during manufacturing and FQC of finished products must be followed along with proper maintenance of records.

**. The vendor adhering to above mentioned manufacturing processes and quality check parameters would be passed as OEM. The vendors performing refilling/ refurbishment will not be considered as a cartridge manufacturer.**