

VENDOR ASSESSMENT FOR CARTRIDGE/ CONSUMABLE

OEM Cartridge / consumables - OEM Cartridge is the cartridge having the brand of the respective printer OEM.

Compatible Cartridge/ Consumable - Compatible Cartridge is the cartridge having the brand different than the respective printer brand or is manufactured by an entity other than OEM of the printer and is meant to fit in a particular printer for replacing OEM Cartridges.

Mandatory requirements for both OEM and Compatible Cartridge /Consumable are as follows:

- 1) Government authorized space/industrial space- manufacturing unit address proof
- 2) GSTIN and PAN
- 3) Declaration of debarred or blacklisted
- 4) Manufacturing process flow chart
- 5) Monthly manufacturing capacity and capacity utilization
 - 1) Rejected material handling process along with possession of licenses/authorizations as per the State/Central Govt. including the EPR. EPR requirement is not applicable in respect of micro enterprises as defined in the Micro, Small and Medium Enterprises Development Act, 2006. Eligibility of seller whose vendor assessment is being carried out for classification as Micro Enterprises shall be determined from Udyam registration and other information available in public domain such as Government portals/Websites, including information on annual revenue/turnover of sellers available on GeM Website (www.gem.gov.in), For the purpose of turnover in respect of definition of micro enterprise highest of the 3 preceding financial years shall be taken in to account
- 6) Product Warranty

Minimum Manufacturing Process and machineries required:

Process	Machines
Assembly and Tonner Filling	Tonner Filling Machine
	Assembly Line
Packaging Process	Punch Sealer Machine
	Box Pasting Machine
	Suitable packaging arrangement of individual cartridge to sustain shock/sudden drop and vibration during transportation. In case of vendors who are not in possession of box pasting machine, purchase order and invoice copy of corrugated box can be submitted for verification. Undertaking may also be obtained from such vendors that they shall ensure sourcing of corrugated box for proper packing and records of the purchase of same shall be maintained.
	Digital Weighing Scale
	Printers for Testing

FQC	Final Print quality Check
	Densitometer

In addition to the above mentioned processes and machines, the standard quality checks at each stage of production including IQC of the Raw Material, In-process quality check during manufacturing and FQC of finished products must be followed along with proper maintenance of records.

The assembler shall also be considered as a manufacturer of Compatible Cartridge/ Consumable subject to the condition that components of the cartridges are brand new and outsourced from authentic component manufacturer/ supplier. In this case assembler has to submit the source of each and every component used to manufacture the Cartridge/Consumable along with the relevant invoices to QCI for verification at the time of Vendor Assessment.

The vendor adhering to above mentioned manufacturing processes and quality check parameters would be passed as OEM. The vendors performing refilling/ refurbishment will not be considered as a cartridge manufacturer.

Eligibility criteria for Exemption from Vendor Assessment:

The vendor can be exempted from vendor assessment provided that one or both of the following criteria is/are met-

- (i)The vendor is OEM for the product and its annual turnover is INR 500 crore or more in any of the 3 preceding financial years (ii)The vendor is registered as OEM for the printer of the same brand on GeM portal for which it intends to sell cartridges. **No other vendor assessment exemption shall be allowed.**